

HOPS Hazard Assessment

Pre School in response to Covid 19

Updated for New Academic Year August 2020 to July 2021

This hazard assessment reviews the advice provided to the education sector from the government Pre-School. The following is the latest advice from government. Other stakeholder's advice has also been reviewed, to include unions and the LA.

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Guidance for full opening – schools

Published 2 July 2020

Introduction

Separate guidance is available for early years, further education colleges and for special schools.

<https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures>

Actions for early years and childcare providers during the coronavirus (COVID-19) outbreak

Updated 2 July 2020

Under

Responsibilities

From 20 July, early years settings will no longer be required to keep children in small, consistent groups within settings.

What care should be taken in early years settings?

Because it is challenging to reduce contact between young children in early years settings, regular cleaning and disinfection of surfaces, objects and toys, as well as handwashing, are particularly important. The use of soft toys and toys with intricate parts or that are otherwise hard to clean should be avoided.

Settings should still consider how they can minimise mixing within settings, for example where they use different rooms for different age groups, keeping those groups apart as much as possible.

2. Clean hands thoroughly more often than usual

- Supervision of hand sanitiser use given risks around ingestion. Small children and those with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative

3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach

The 'catch it, bin it, kill it' approach continues to be very important, so settings must ensure they have enough tissues and bins available in the setting to support children and staff to implement this routine. As with hand cleaning, settings must ensure younger children are helped to get this right, and all children understand that this is now part of how the setting operates.

6. Where necessary, wear appropriate personal protective equipment

The majority of staff in early year's settings will not require PPE beyond what they would normally need for their work. PPE is only needed in a very small number of cases, including:

- where an individual child becomes ill with coronavirus (COVID-19) symptoms while at a setting, and only then if a distance of 2 metres cannot be maintained
- where a child already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used

Read the guidance on [safe working in education, childcare and children's social care](#) for more information about preventing and controlling infection, how PPE should be used, what type of PPE to use, and how to source it.

Assessment of Risk

By applying common sense to our setting we have produced an assessment of how we will manage the 'Pre-School'. This is set out below. This is being adopted to help to reduce risks from covid-19 transmission.

HOPS
Safe Systems of Work – Pre-School
Updated for New Academic Year August 2020 to July 2021

Work Activity – Pre-School
Area – Whole School
Ref – Covid-19 July 2020 - Pre-School
The following will be the method to manage Pre-School
<p>General</p> <ul style="list-style-type: none">• The assessments conducted for the main school can be applied to the Pre-School setting• Based on the advice there will be up to two groups in any session• Groups will have no more than 15 children• The groups can be based in two areas<ul style="list-style-type: none">○ The dining area○ The main room○ Outside• Resources will need to be reduced as much as possible any resources in use will require regular cleaning by the setting staff – the resources in one group must be cleaned before they are used by another group• Any resources that cannot be thoroughly cleaned between different groups use by the setting staff should be stored away from the children• Toilets will need to be cleaned by the setting staff on a regular basis, a cleaning station will be provided• Doors should be open as much as possible• All windows must be open all day• Only one member of staff should be in the office at one time• Parents are not be allowed into the setting at any time <p>In the setting children and staff must clean their hands more often than normally as per the direction in the schools SSOW</p> <p>Setting cleaning will be completed by cleaning staff before the setting opens and after it closes. Setting staff must clean during the day as they already do and clean frequently touched surfaces more regularly such as doors, taps, work surfaces, soap dispensers.</p> <ul style="list-style-type: none">• Parents - Drop Off<ul style="list-style-type: none">○ There will be a signed barrier and parents must wait behind this for a member of setting staff to come to the door to collect○ No drop off before 8.45am○ No parents to arrive before 8.35am○ <u>No parking</u> on school grounds• Parents – Collection Lunch Time<ul style="list-style-type: none">○ After ringing the bell parents will be directed to wait outside behind the barrier for their child to be brought out○ No collection before 11.45am○ No parents to arrive before 11.35am○ <u>No parking</u> on school grounds• Parents - Drop Off Afternoons<ul style="list-style-type: none">○ There will be a signed barrier and parents must wait behind this for a member of setting staff to come to the door to collect○ No drop off before 12.15pm○ No parents to arrive before 12.10pm○ <u>No parking</u> on school grounds

