

HOPS Hazard Assessment

Hand Washing (Personal and Respiratory Hygiene) in response to Covid 19

Updated for New Academic Year August 2020 to July 2021

This hazard assessment reviews the advice provided to the education sector from the government on Hand Washing. The following is the latest advice from government. Other stakeholder's advice has also been reviewed, to include unions and the LA.

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Guidance for full opening – schools

Published 2 July 2020

Introduction

Separate guidance is available for early years, further education colleges and for special schools.

<https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures>

Under

Effective infection protection and control

2. Clean your hands often

Clean your hands more often than usual, particularly after arriving at your setting, touching your face, blowing your nose, sneezing or coughing, and before eating or handling food.

To clean your hands, you should wash your hands thoroughly for 20 seconds with running water and soap and dry them thoroughly, or use alcohol hand rub/sanitiser ensuring that all parts of the hands are covered.

3. Respiratory hygiene (catch it, bin it, kill it)

Avoid touching your mouth, eyes and nose. Cover your mouth and nose with disposable tissues when you cough or sneeze. If one is not available, sneeze into the crook of your elbow, not into your hand. Dispose of tissues into a disposable rubbish bag and immediately clean your hands with soap and water or use a hand sanitiser.

What care should be taken in early years settings?

Because it is challenging to reduce contact between young children in early years settings, regular cleaning and disinfection of surfaces, objects and toys, as well as handwashing, are particularly important. The use of soft toys and toys with intricate parts or that are otherwise hard to clean should be avoided.

Assessment of Risk

By applying the above government advice to our setting we have produced an assessment of how we will manage Hand Washing. This is set out below. This is being adopted to help to reduce risks from covid-19 transmission. It is expected that it may take a number of days to become comfortable with these new arrangements.

Though we will do all we can to ensure soap and gel is kept filled **we will need your help**. As soon as you are aware a dispenser is empty or nearing empty speak to at least one of the following

- Gary or John
- Kelly
- Matthew
- Martin
- A colleague who works in reception

DO NOT assume someone else has done this we would prefer to be told a number of times than not know.

HOPS
Safe Systems of Work – Hand Washing
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Work Activity – Hand Washing

Area – Whole School

Ref – Covid-19 June 2020 - Hand Washing

The following will be the method to manage Hand Washing, Personal and Respiratory Hygiene

Hand Washing Children

- After taking off any coats teachers and teaching staff will ensure that each child in their class/group washes and dries their hands
- Sinks in the classroom spaces will be used for this purpose
- DO **NOT** use the toilet sinks - **see toilet assessment**

Regular Hand Washing during the day as a minimum at the times below

- After using the toilet
- After break
- Before
 - any snack
 - lunch
- After lunch time play
- After blowing their nose
- **Only use the toilet sinks after using the toilet - see toilet assessment**

Soap and Hand Towels

- Each class room sink will have soap available
- The children may need assistance in accessing the soap
- The soap will either be in wall mounted dispensers or bottles with a pump nozzle
- Paper towels are available from the dispensers

Tissues and Respiratory Hygiene

The school will be issuing clear direction to parents about children not being brought into school if they have any symptoms of Covid-19.

A runny nose is not a symptom. Children with colds will need to use tissues. These will be made available and children should be told to use the coloured bins in each class area to dispose of tissues and paper towels **only**

DO NOT move these bins. If they are filling up then please tell one of the people listed on the previous page please do not assume someone else has done this, we would rather be told more than once.

Notes:

- Paper towels and tissues should be put in the identified red coloured bins
- **Do not** let the children use the hand sanitiser gel provided for staff

Hand Washing Staff

- When arriving on site in the morning or when coming back into school after lunch and before going home at the end of the day
- Staff should wash/sanitise their hands regularly throughout the day including before and after eating, after coming in from outside
- The hand sanitiser gel has been provided to ensure staff can easily clean their hands
- Where possible please use the soap and hot water accessible in each class area

Notes: The gel should last for at least a month

First Aid will be dealt with separately - see assessment

Written Date: Monday July 6th 2020

Issue Date: Monday August 24th 2020

Review Date: July 2021 or when new guidance is released

Signature:

Position:

Date:

Signature:

Position:

Date: